



**LOUISIANA LOTTERY CORPORATION  
ELECTRONIC FUNDS TRANSFER (EFT) INFORMATION**

***What is an EFT?***

The Electronic Funds Transfer (EFT) program for Louisiana Lottery Corporation retailers is a method for the Lottery and the retailer to exchange funds through bank accounts without having to visit the bank to fill out deposit or withdrawal slips.

***How does EFT work?***

At the close of business each Saturday, the Lottery creates an EFT file on each retailer for the week's activity. Your invoice is available Sunday morning upon sign on to your terminal. This invoice reflects your activity from the previous accounting week and will indicate the amount due for your EFT withdrawal on Thursday.

***How do I set up an EFT account?***

Setting up a checking account which allows for EFT transactions (if you don't already have one) is a simple procedure. Contact your local banker and ask to speak with someone in new accounts. Tell them that you are a retailer applying to the Louisiana Lottery as a sales outlet for lottery tickets and that you want to establish or convert one of your bank accounts to one that will permit EFT. If you are already conducting your banking business through the bank, there should be little or no cost for this service.

Be sure that your banker understands that you are establishing a common *electronic funds transfer* account and not a wire transfer or credit line transfer account. If you have a bank customer service representative already, they will help you establish your accounts. Ask them to show you how the EFT transaction will appear on your banking statement and explain any charges associated with opening or operating the account. They will be happy to explain any local bank services (such as overdraft protection, "zero balance", etc.) that may also be available to you.

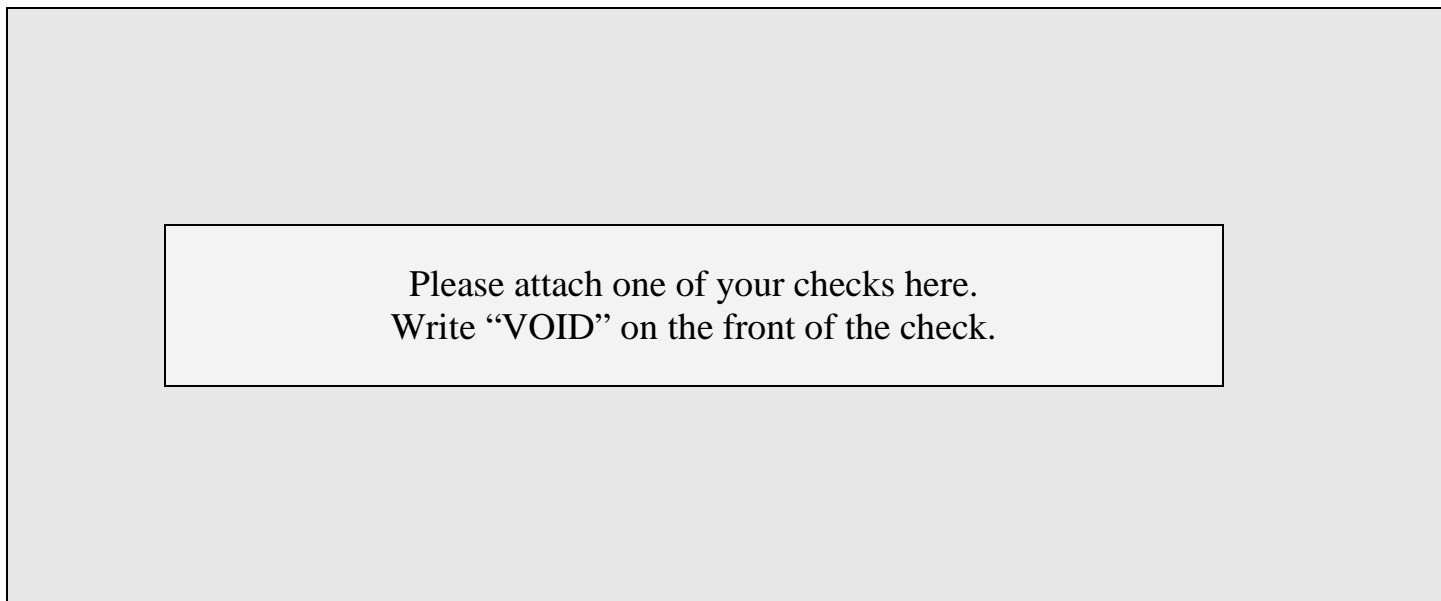
***Questions: Call 1-800-272-2807***



Return completed form to:  
 Louisiana Lottery Corporation  
 Attention: Retailer Licensing Department  
 Post Office Box 90008  
 Baton Rouge, LA 70879  
 or Email to: [Licensing@louisianalottery.com](mailto:Licensing@louisianalottery.com)  
 or Fax to: (225) 297-2124

# Electronic Funds Transfer Authorization

1. Business Name (d.b.a.)		2. Retailer Number	
3. Bank Name		4. Bank Phone Number	
5. Address	City	State	Zip Code



6. I (we) hereby authorize the Louisiana Lottery Corporation to initiate debit entries to my (our) account indicated above and the depository named above to debit the same to such account.

Name (print)	Authorized Signature	Date
Name (print)	Authorized Signature	Date
(For Lottery Use Only) Processed By:		Date

- 1. Business Name - Enter the "doing business as" name under which you were licensed by the Lottery.
- 2. Retailer Number - Enter your 6-digit retailer number assigned by the Lottery.
- 3. Bank Name - Enter the name of the bank where you have your account.
- 4. Bank Phone No. - Enter the bank phone number (including the area code).
- 5. Address - Enter the bank branch address where you conduct your banking business.
- 6. Name/Sign/Date - Print your name as it appears on your bank account. Your signature must match the name in which the bank account was opened and the authorized name on your lottery application.

## EFT INSTRUCTIONS